

Durham PreK Governance Committee
Quality Subcommittee Meeting Notes
 June 2, 2020 (1:00pm – 3:00pm)

In Attendance: Alex Livas-Dlott, Leigh Bordley, Cathy Collie-Robinson, Brenda K. Williams, Brittany Gregory, Courtney Kelly, Linda Chappel, Beth Messersmith, Shelia Arias, Dore LaForett, Monnie Griggs, Melinda Rodriguez,

What	Notes
<ul style="list-style-type: none"> ▪ Welcome ▪ Agenda Review ▪ Review and approve notes 	<ul style="list-style-type: none"> ▪ Reviewed agenda ▪ Reviewed meeting notes from April 1, 2020. Motion to approve meeting notes.
Action Taken	<ul style="list-style-type: none"> ▪ The quality subcommittee approved the April 1, 2020 meeting notes.
<ul style="list-style-type: none"> ▪ Durham PreK Program Update <ul style="list-style-type: none"> ○ 2019-2020 Durham PreK Parent Satisfaction Survey ○ Durham PreK Remote Learning Guidelines ○ Durham PreK Remote Technical Assistance 	<ul style="list-style-type: none"> ▪ 480 Durham PreK Families total <ul style="list-style-type: none"> ○ 422 families invited to complete the survey via email ○ 388 Invited to English Survey ○ 84 Invited to Spanish Survey ○ As of June 1, 2020, 107 surveys have been received with a response rate of 22%. ▪ Durham PreK Remote Learning Guidelines <ul style="list-style-type: none"> ○ Whole group circle time – virtual meeting or recording per day ○ Daily learning activity sent via TS Gold or class communication tool ○ Weekly learning activities sent via TS Gold or class communication tool ○ Weekly individual communication with families ○ Weekly director/teacher planning meetings ▪ TA continues with Durham PreK active sites and Pipeline sites virtually <ul style="list-style-type: none"> ○ Conducting Making the Most of Classroom Interactions (MMCI) virtually via ZOOM ▪ Durham PreK Monitoring <ul style="list-style-type: none"> ○ Lead teacher and assistant teacher pay monitoring completed in May and underway for June ○ Remote learning monitoring for April completed at the beginning of May and underway for June
<ul style="list-style-type: none"> ▪ 2020 – 2021 School Year 	<ul style="list-style-type: none"> ▪ Online application and virtual application appointments ▪ Moving forward with 2020-2021 placement process ▪ Waiting on guidance from DCDEE/NC Pre-K and Durham Public Schools

	<ul style="list-style-type: none"> ○ NC PreK sent out RFA notifications for the next school year ○ Durham PreK RFA notifications will go out this week
	<ul style="list-style-type: none"> ▪ We trying to move forward with placements, but we are in a holding pattern waiting on state and local guidelines for the upcoming school year.
<ul style="list-style-type: none"> ▪ SY 2020-2021 Pyramid Model PD 	<ul style="list-style-type: none"> ▪ Working with DPfC to incorporate Pyramid Model training in August Teacher Institute ▪ Incorporating Pyramid Model into our Social-Emotional Professional Development SY21 Calendar <ul style="list-style-type: none"> ○ Implementation standpoint, more streamlined ○ Much more user friendly than Incredible Years curriculum ▪ Potential for increased funding <ul style="list-style-type: none"> ○ Expansion of seats
<ul style="list-style-type: none"> ▪ Family Engagement 	<ul style="list-style-type: none"> ▪ Durham PreK Family <ul style="list-style-type: none"> ○ One home visit per family each school year ○ Complete four family engagement activities per school year with at least one activity focusing on the transition to kindergarten. ▪ NC Pre-K Family Engagement Action Plan <ul style="list-style-type: none"> ○ All sites required to complete one home visit per school year by Sept. 30th ○ Will use a monitoring tool and sites will be required to follow the Action Plan ▪ For the SY2020-SY2021, Durham PreK will adapt the NC Pre-K Action Plan since the language is the same and to minimize any confusion. ▪ Possible virtual home visit due to COVID-19
<ul style="list-style-type: none"> ▪ Whitepaper 	<ul style="list-style-type: none"> ▪ End of December, Beginning of January for Governance to come up with recommendations for an evaluation plan ▪ The Whitepaper provides contextual information about this program and what type of evaluation to consider moving forward. This is more about the impact of the program. The whitepaper is more context and information. ▪ Send questions and feedback prior to meeting. This group has an opportunity to weigh-in. ▪ Leigh Bordley, Beth Messersmith, Cathy Collie-Robinson, and Dore LaForett have all agreed to review draft and provide feedback. Deadline July 24th.

<ul style="list-style-type: none"> ▪ Workplan/meeting schedule for Next School Year. 	<ul style="list-style-type: none"> ▪ What are the priorities and quality standards? <ul style="list-style-type: none"> ○ Adaptive and responsive to COVID-19 ○ Emergent bilingual learners ○ Cultural and racial competency paired with Trauma Informed Care ○ Can interface with the County's DART group ▪ Governance – What are the supports that are in place for teachers? Sick-days, self-care
<ul style="list-style-type: none"> ▪ Next Steps 	<ul style="list-style-type: none"> ▪ Set meeting days ▪ Get more parent involvement ▪ Invite Sue Cotterman from Durham Public Schools ▪ Leigh will be reporting out to Governance what the Quality Subcommittee is doing