

**Durham PreK Governance Committee**  
**Quality Subcommittee Meeting Notes**  
September 10, 2020 (3:00pm – 5:00pm)

**In Attendance:** Alex Livas-Dlott, Leigh Bordley, Linda Chappel, Cathy Collie-Robinson, Cate Elander, Brittany Gregory, Monnie Griggs, Jennifer Lacewell, Dore LaForett, Emily McCormick, Melinda Rodriguez

What	Notes
<ul style="list-style-type: none"> <li>▪ Welcome</li> <li>▪ Agenda Review</li> <li>▪ Review and approve notes</li> </ul>	<ul style="list-style-type: none"> <li>▪ Reviewed agenda</li> <li>▪ Reviewed meeting notes from June 2, 2020. Motion to approve meeting notes.</li> </ul>
Action Taken	<ul style="list-style-type: none"> <li>▪ The Quality Subcommittee approved the June 2, 2020 meeting notes.</li> </ul>
<ul style="list-style-type: none"> <li>▪ 2020-2021 School Year and COVID-19 <ul style="list-style-type: none"> <li>○ NC Pre-K SY21 Opening</li> <li>○ Durham PreK Reopening</li> </ul> </li> <li>▪ Reopening Payment Policies</li> </ul>	<ul style="list-style-type: none"> <li>▪ DCDEE issued NC Pre-K guidance for SY21 <ul style="list-style-type: none"> <li>○ NC Pre-K is offered for the full program year, 36 weeks.</li> <li>○ In-person instruction promoted as first and best choice for young children.</li> <li>○ Remote learning “only” option will be available as an alternative. <ul style="list-style-type: none"> <li>➤ Remote learning “only” option available at least to Nov. 6<sup>th</sup> with possible option to extend pending COVID metrics</li> <li>➤ Provided guidance on how to provide remote learning, including expectations around teacher training with TS Gold, Remote Moments (Live), and family check-ins 1-2 x a week.</li> </ul> </li> </ul> </li> <li>▪ Durham PreK Reopening: <ul style="list-style-type: none"> <li>○ DPS start date: Monday, August 17<sup>th</sup>. Mode of Instruction: Virtual for at least the first 9 weeks.</li> <li>○ Private Childcare start date: Tuesday, September 8<sup>th</sup>. Mode of Instruction: Hybrid Model, families choose virtual or in-person instruction.</li> <li>○ Durham Head Start classrooms start date: Tuesday, September 8<sup>th</sup>. Mode of Instruction: Virtual. In October, families can choose in-person instruction for students.</li> </ul> </li> <li>▪ Reopening Payment Policies <ul style="list-style-type: none"> <li>○ To stabilize pre-k infrastructure during the pandemic, DCDEE will provide payments to NC Pre-K based upon all contracted seats, regardless of enrollment. Payments will not be based on attendance.</li> <li>○ Durham PreK SY 20-21 Payment Policies <ul style="list-style-type: none"> <li>➤ Pay providers based upon allocated seats and waive parent fees.</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>➤ Governance voted on guiding principles to address potential budget shortfall. <ul style="list-style-type: none"> <li>• Suspending gap payments for Whitted.</li> <li>• Reduce reimbursement rates for blended seats.</li> <li>• If necessary, go to the County and request additional funding.</li> </ul> </li> <li>▪ Durham PreK SY20-21 <ul style="list-style-type: none"> <li>○ Contracts underway with 33 classrooms across 19 programs.</li> <li>○ Durham PreK and NC Pre-K combined professional development calendars. <ul style="list-style-type: none"> <li>➤ TA will continue virtually.</li> <li>➤ Durham Public Schools is joining DPK and NC Pre-K TA planning meetings</li> </ul> </li> </ul> </li> </ul>
▪ Durham PreK Whitepaper	<ul style="list-style-type: none"> <li>▪ Received feedback in July of 2020.</li> <li>▪ The Whitepaper will go to CCSA Research and Durham PreK teams to revise.</li> <li>▪ Share with evaluation subcommittee.</li> <li>▪ Our goal is to bring to the County a frame for evaluation.</li> </ul>
▪ Durham PreK 2019-2020 Parent Satisfaction Survey Results	<ul style="list-style-type: none"> <li>▪ We served 480 families during SY19-20.</li> <li>▪ Survey completed online and by phone.</li> <li>▪ 141 completed surveys with an overall response rate of 29%.</li> <li>▪ Possibility COVID-19 impacted the survey results.</li> <li>▪ Identified areas to further unpack and improve the survey questioning.</li> <li>▪ Identified areas for program improvement – <ul style="list-style-type: none"> <li>○ Communication in preferred language with families, goal setting with parents, family engagement strategies, cultural competency training</li> </ul> </li> </ul>
▪ Quality Subcommittee Work Plan	<ul style="list-style-type: none"> <li>▪ Possible work plan topics <ul style="list-style-type: none"> <li>○ Emergent Bilingual Learners</li> <li>○ Cultural and Racial Competency</li> <li>○ Trauma Informed Care</li> <li>○ COVID-19</li> </ul> </li> <li>▪ Quality Subcommittee voted on Cultural Competency and Racial Equity as the first work plan topic <ul style="list-style-type: none"> <li>○ Prioritize topic across several focus areas</li> </ul> </li> </ul>
▪ Next Steps	<ul style="list-style-type: none"> <li>▪ Next meeting - November 12, 2020</li> </ul>