

2022-2024 RFA Provider Site Visit Rubric

Site Name: _____

Site Visitor: _____

Date: _____

A. Curriculum, Assessments and Developmental Screenings	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Site uses Creative Curriculum (or DCDEE approved curriculum for non NC Pre-K) & has evidence of curriculum implementation.</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> Lesson plans from approved curriculum that show alignment with NC Foundations for Early Learning and Development <p>Site uses Teaching Strategies Gold (or DCDEE approved assessment for non NC Pre-K) for each child & evidence of on-going assessments.</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> Child level assessment reports Classroom assessment reports Child level portfolios <p>Site has Developmental Screenings for each child & evidence of screenings.</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> Child developmental screening report 	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
B. Transition Plan	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Transition Plan on file & evidence to support their plan. (At least three pieces of evidence to support plan.)</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> Log of activities/opportunities/communications Sign in sheets from events Handouts and/or materials presented at transition events 	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>	

C. Supporting Families with Limited English Proficiency Plan	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Supporting Families with Limited English Proficiency Plan on file & evidence to support their plan. (At least three pieces of evidence to support plan.)</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> • Copies of translated materials • Professional development agendas, sign-in sheets and/or certificates for teacher trainings on how to support Dual Language Learners and their families • Receipts of translating services for events • Bilingual labeling, books in different languages and/or translated materials in the classroom 	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Site provides translated materials in Spanish or another home language of 3 or more materials. (Only mark "yes" if items are properly translated.)</p> <p>Please check which materials are translated in Spanish or another home language:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Application <input type="checkbox"/> Parent Handbook <input type="checkbox"/> Classroom Newsletter <input type="checkbox"/> Events Calendar <input type="checkbox"/> Forms <input type="checkbox"/> TS Gold Parent Reports <input type="checkbox"/> Other: _____ 	<input type="checkbox"/>	<input type="checkbox"/>	
D. Supporting Children with Unique Needs and Challenging Behaviors Plan	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Supporting Children with Unique Needs and Challenging Behaviors Plan on file & evidence to support their plan. (At least three pieces of evidence to support plan.)</p> <p>Supporting evidence may include but is not limited to:</p> <ul style="list-style-type: none"> • Copy of behaviors checklist • Written documentation of communications, meetings and resolutions • Documentation of working with community and/or private agencies that support children with unique needs and challenging behaviors • Professional development agendas, sign-in sheets and/or certificates for teacher trainings on how to support children with unique needs and challenging behaviors 	<input type="checkbox"/>	<input type="checkbox"/>	

E. Site Location	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Site is located in a high needs area in Durham County defined as:</p> <ul style="list-style-type: none"> • Located in a census tract with low-income preschool children, but no publicly funded spaces (red on supply and demand map) • Located in a census tract with ratio of low-income preschool children to available publicly funded preschool spaces over 3.5 (dark orange on supply and demand map) 	<input type="checkbox"/>	<input type="checkbox"/>	
F. Wrap Hours	Yes	No	Notes (Please note general descriptions of supporting evidence provided by site.)
<p>Site offers before and after school for students in the pre-k class.</p> <p>Before Care: Start time: _____ End time: _____</p> <p>After Care: Start time: _____ End time: _____</p> <p>Total Hours of Care: _____</p> <p>Cost of Care (please indicate if cost is per day, week or month): Before: _____ After: _____ Wrap: _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	